



# Open Enrollment

## What you need to know for the upcoming 2024-25 school year!

### **When can I apply for the 2024-25 fall school year?**

- The online application will open on March 4 at 8:30 am.

### **Do I have to tour the school before I can apply?**

- No, campus tours are not required in order to apply. We highly encourage you to schedule a campus tour to learn more about ACS prior to open enrollment. As a friendly reminder, the Online Application fee is non-refundable.

### **What information will I need when I apply?**

- The online application will ask you for basic parent and student information. More information and required documents such as shot records and birth certificate will be required at the time of acceptance.

### **What if my child has never attended school before? What do I put on the Records Release form in the document upload tab?**

- The document upload tab must be completed. If your student is entering Kindergarten or has been home schooled, please put N/A on the Records Release form in the document upload tab.

### **How do I know if you received my online application?**

- All tabs within the online application must have a green check mark. You will then be prompted to make the non-refundable application fee. You will receive a confirmation email that it has been submitted and received by ACS. If you do not receive this email, please login to your online application to see what steps have not been completed.

### **Are spots given in the order applications are received?**

- For the best opportunity for a spot please apply early. However, there is a process in reviewing applications. Please note that an application does not guarantee admission.

### **I have submitted my online application. Now What?**

- Once you receive the confirmation email, you have successfully completed the online application! Then, you will hear from the Admissions Team to schedule your baseline assessment. For the best opportunity to secure a spot, please schedule this as soon as possible.

### **When will I know if my student has a spot?**

- We will notify you with the status of your application by May.